

Position: PROJECT ADMINISTRATOR (ELECTRICAL & EARTHING PROJECTS)**Location: Malta**

The work will comprise of assisting the Project Executive by supervising the electrical project works and the lightning protection and earthing works. The candidate will be required to co-operate fully with management to contribute to the smooth running of the company. Product and Technical training will be provided plus induction training of administrative procedures will be given in the first three months.

Main tasks / responsibilities:

- Install, connect and program: lightning protection equipment
- Check the working condition of equipment and circuits and integrity of structures
- Check working order/safety of installations and equipment (condition of cables, fastenings, electric power supply...)
- Apply electrical wiring
- Activate electrical installation and perform inspections
- Check progress of work and its execution
- Install electrical switchboards in residential or tertiary buildings and do wiring. Connect switchboard to equipment

Required profile:

- Knowledge In ACAD, electrical installation, and earthing, will be an asset.
- Wireman License A
- ECDL (Knowledge of Word, and Excel)
- Must have clean police conduct and driving license
- Applicants must be able to speak, read and write in English.
- Must have a driving license valid in Malta

The company offers:

- € 26,500 - € 29,000pa + government quarterly bonuses € 520 p.a.
- Rebate on use of private mobile € 360 p.a.
- support the candidate in finding accommodation

How to apply: Send your CV and covering email, in English, to eures.recruitment.jobsplus@gov.mt, with CC to Guilherme Silveira euresPToutgoing@iefp.pt. Please quote the vacancy name and number in your email.

Interviews can be held online if candidate is not available in Malta.

EURES mobility supports may be available if you apply to this vacancy. Please check www.iefp.pt/eures