Position: Accountant
Location: MALTA, Il-Furjana

Job description:
- Involves all aspects of basic bookkeeping and preparation of financial statements for both clients and group companies. You must have experience of inputting transactions and preparing accounts up to Trial Balance and Management Accounts stage as well as preparing the financial statements, including the notes, which are sent to the auditors (in line with IFRS and GAPSME).
- Preparing and posting journals for monthly management accounts, including accruals and prepayments, and performing cash flows, as well as rolling and yearly budgets. Liaising with auditors in respect of year-end accounts.
- Preparing VAT and Tax Returns. Knowledge in national and international taxation would be considered as an asset. Knowledge of CRS Reporting and FATCA would be considered an asset. Familiarity or knowledge of Central Bank of Malta reporting for securitisation vehicles will be considered an asset, as well as experience in NAV calculations (though training in this area shall be provided).
- The reporting line will be to the Managing Director and the person will be expected to work closely with our finance manager and accountants in Switzerland.

Required profile:
- ACCA qualified or near completion, (or equivalent), and 2 years’ experience in a similar role.
- Highly organised, excellent attention to detail, pro-active and adaptable. Ideally: confident, polite and of a smart appearance. In addition, you should have the ability to work precisely, be motivated and enjoy working in a small team.
- Excellent knowledge of English. Other language would be advantageous.
- A good knowledge of MS Office including Office Outlook is desirable.

The company offers:
- Indefinite contract duration.
- 35.000 – 45.000 EUR per year (Initial rate of compensation) + Performance Bonus and annual salary increases + health insurance (after probationary period).
- Training will be provided, external, internal and on the job. Periodic travel to Switzerland for work and leisure.

How to apply: CV and application letter in English to eures.recruitment.jobsplus@gov.mt under the Ref. 388570 – Accountant with a copy to dora.silva@iefp.pt before 19/09/2022

Further info: please contact eures.recruitment.jobsplus@gov.mt

Online Interviews

EURES mobility supports may be available if you apply to this vacancy. Please check www.iefp.pt/eures