Position: HEAD OF SERVICE  
Location: Malta

Inspire Foundation is one of the leading NGO’s in Malta, helping hundreds of individuals with various disabilities to achieve their full potential.

We are looking for a Head of Services to be directly responsible for the quality and effectiveness of the disability programmes/services within Inspire. Here you shall manage ongoing communication between operational team members and those directly delivering intervention.

You shall engage in cross-functional collaboration to ensure the smooth running of all the Education and Therapeutic Services at Malta Inspire and Gozo.

As a Head of Services, you shall have the opportunity to lead all disability related services and ensure client satisfaction across the disability programmes/services whilst supporting in the development of strategies to achieve this.

This opportunity calls for someone who is efficient, keen on safeguarding standards in line with the ongoing service agreements and certification/accreditation/licensing standards and who can prepare business plans for the various disability programmes and services.

Qualifications & Experience Requirements

• A minimum of a recognized qualification (Diploma) at MQF Level 5 in disability studies, social science or related area – Holding a degree in would considered an added asset

• At least 6 years of experience in working in the field of disability with a focus on intellectual and physical disabilities

• At least 3 years’ experience in managing a team and experience in audit procedures would be considered an asset

• Preference would be given to candidates who have:
  o Experience in using TEACCH approach and Spell Framework.
  o Experience of using low arousal approaches to work with children that are challenged by behavior.
  o Experience/knowledge in using neurodevelopmental approaches.

Benefits:

• Basic health insurance cover and mental wellbeing programme: 12 free sessions with Richmond Foundation per Year

• 10 days of recess pro-rata (additional to statutory leave) and 40 hrs per year of study leave per Inspire policy

• Staff discount on Inspire’s Fitness Centre (75%) and Bring your Own Device (BYOD) Scheme

• Telecommunication Allowance

• Training provided – Induction Training

• Salary – EUR 38 000 Gross per year

The interviews will be held online (MS Teams) and the deadline for application: 31 / 08 / 2021

Interested in this opportunity? Send an updated CV and covering email written in English to eures.recruitment.jobsplus@gov.mt and euresPTougoing@iefp.pt

with the name “HEAD OF SERVICE” in your email (at the attention of José Bento) for application & further information or assistance.

www.iefp.pt/eures